



**B. J. Walker, Commissioner**

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**HCBS Manual Transmittal 2006-2: Chapter 112, Area Agency on Aging  
Administration and Operations**

**TO:** Executive Directors, Regional Development Centers  
Executive Director, Legacy Link, Inc. Area Agency on Aging  
Executive Director, SOWEGA Council on Aging, Inc.  
Directors, Area Agencies on Aging

**FROM:** Maria Greene, Director  
Division of Aging Services

**DATE:** March 20, 2006

On February 8, 2006, we disseminated by email the above-referenced chapter with revisions and amendments for review and comment. DAS staff was invited to review and provide comment at the same time. We asked that you provide the information to the provider organizations in your areas to solicit their feedback as well.

We requested feedback by February 28, 2006. To those who took the time to review and comment, we thank you. Along with the issuance of the revised manual chapter, we are enclosing a compilation of the comments, along with our responses. We will transmit this document and the manual chapter electronically and follow up by mailing a hard copy.

A significant change in content includes the addition of guidance on risk management for Regional Development Centers, Area Agencies and provider organizations. Another significant change is in the area of contract execution and management, allowing AAAs the option to contract with providers for a general category of services, such as In-Home Supportive services, and to allow some flexibility in managing resources throughout the year.

As always we appreciate your participation in the ongoing development and improvement of our policies and guidelines.

**C:** DAS Leadership Team